



CITY OF ATLANTA

SUITE 1700

55 TRINITY AVENUE, SW

ATLANTA, GA 30303

(404) 330-6010 Fax: (404) 658-7359

Internet Home Page: www.atlantaga.gov

OFFICE OF CONTRACT COMPLIANCE

Hubert Owens

Director

howens@atlantaga.gov

Shirley Franklin
Mayor

CONGRATULATIONS!!!!

Congratulations on your acceptance into the City of Atlanta's Equal Business Opportunity (EBO) Program. Your company being certified is the first step in doing business with the City. In order to maximize your contracting opportunities there are several suggestions that we would like to offer you to help make this a more successful process. Listed below are a few of those suggestions:

- **Attend Pre-Bid/Pre-Proposal Conferences**
- Attend Outreach Sessions
- Monitor Office of Contract Compliance and the Department of Procurement websites for business opportunities
- Apply for Disadvantaged Business Enterprise (DBE) certification with Georgia Department of Transportation at (404) 656-5267.
- Participate in local Business Development Programs
- Identify a Mentor
- Become a member of Local Trade/Business Organization
- Ensure Bonding and Insurance are in place
- Contact other Local Diversity Programs for procurement opportunities

To further assist minority and female business owners, the Office of Contract Compliance will conduct quarterly outreach sessions for recently certified businesses. Our office will contact you by mail to inform you of the upcoming session. If you need any assistance, please contact the Office of Contract Compliance at (404) 330-6010



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September 8, 2008

Mr. Christopher E. Morse
Civil Services, Inc.
620 Peachtree St., NE
Suite 300-R
Atlanta, GA 30308

Dear Mr. Morse:

Your firm has been certified as an **African American Business Enterprise (AABE)** with the City of Atlanta's Equal Business Opportunity Program (EBO). Your company's certification will last for a period of two (2) years from the date on this certification letter. Certification entitles your firm to be included in EBO plans submitted by contractors bidding on City of Atlanta projects. You may apply for recertification as an AABE utilizing a short form application if the short form is filed in the Office of Contract Compliance no later than **June 30, 2010**. Any request for certification following that date must be made utilizing the complete long form application for certification.

As a certified firm, you are required to notify the Office of Contract Compliance if the ownership or control of your firm changes or if your office relocates outside of the twenty-county Atlanta Regional Development Commission (ARDC) area: **Barrow, Bartow, Carroll, Cherokee, Clayton, Cobb, Coweta, Dekalb, Douglas, Fayette, Forsyth, Fulton, Gwinnett, Henry, Newton, Paulding, Pickens, Rockdale, Spalding and Walton counties**. Failure to provide this notification, in writing, may result in your firm being removed from the Equal Business Opportunity Register.

We welcome you to the City of Atlanta's Equal Business Opportunity Program.

Sincerely,

Hubert Owens
Mayor's Office of Contract Compliance

HO/me

Certification: # 2008-340

Vendor:#

Phone:# (404) 685-8001

Fax:# (404) 685-8634

Business: Geotechnical Engineering, Bridges/Tunnels and Construction Management